

HOSA Program of Work

WHAT? The Program of Work is a plan of activities an organization wants to accomplish during the year. Most chapters will have a planning meeting at the beginning of the school year to plan out their chapter events for the year.

WHY? The Program of work should relate to the mission and goals of HOSA and meet the educational objectives of the Health Science clusters. A well-balanced Program of Work involves members in a variety of experiences designed to meet their needs, as well as the needs of the organization, local chapters, and the community.

HOW? As the program of work is initiated by members, it is important to have buy-in from the start of your members. Remember things may be added and removed as the year goes on, but a program of work gives your group an outline of the things they would like to accomplish.

A Program of Work might look something like this:

September	October	November
<ul style="list-style-type: none"> • Officer installation • Develop Plan of Work to determine what activities the chapter will be involved (especially Recognition Events) 	<ul style="list-style-type: none"> • Attend HOSA Fall Leadership Conference • Float in homecoming parade • Guest speaker at chapter meeting 	<ul style="list-style-type: none"> • Sponsor a family at Thanksgiving • Donate food to health department food drive
December/January	February	March
<ul style="list-style-type: none"> • Toys for Tots collection • Visit nursing home • Bloodmobile • Fundraising for HOSA National Service Project 	<ul style="list-style-type: none"> • Regional Conference – competitive events • Guest speaker at chapter meeting 	<ul style="list-style-type: none"> • BBQ dinner fundraiser for State Conference • School clean-up day with other CTSO members • Local CE practice event with local healthcare professionals
April	May	June
<ul style="list-style-type: none"> • HOSA State Conference 	<ul style="list-style-type: none"> • School board recognition of state winners • Appreciation activity for health industry partners • Election of new Officers 	<ul style="list-style-type: none"> • Attend the National Leadership Conference